

Leadership Form

Hammer & Nails encourages volunteer groups to “**take ownership**” of the selected service project. It is encouraged for the group organizer to assign specific people to lead and organize the service project. This also helps our volunteers, especially teens, to learn organizational and leadership skills.

The following is a list of leaders needed for the group’s project:

Group Supervisor: Hammer & Nails will provide, when necessary a Site Supervisor knowledgeable in the project tasks being performed to ensure the work day goes smoothly. The group **MUST** provide an Adult Supervisor/s (following the adult to minor ratios) responsible for their volunteers.

Your Group Supervisor: _____

Safety Director: This person is responsible for discussing safety guidelines each day (see & review enclosed Safety Guidelines from). Making sure the volunteers have fun is important, but reminding them of safety first to avoid injury, damage to the home or equipment. **Safety Director:** _____

Prayer Leader: Person responsible for devotions and prayer. **Prayer Leader:** _____

***New 2009: PARTICIPATION FEE** – Individual/Group Volunteers participating on a Service Mission Project for one day will pay a **\$5.00 per volunteer participation fee** to help offset the cost of materials/supplies used. Those participating in a “Mini Mission” of several days of work will be given an estimate of the project cost to fund.

Things to Bring

***In order to make your workday successful, we ask that you bring the following items:**

1. Sturdy tennis shoes or work boots (no open toed or open heeled shoes are permitted!)
2. Lunch
3. Personal water bottle
4. **\$5** per individual per day Participation Fee.
5. All filled out Volunteer paperwork (Release & Liability Form & Photo Release).

***Basic Tools for projects:**

For Paint projects:

1. Paint brushes (2”, 3”, angled trim)
2. Paint rollers w/ covers (3” or 4” & 9”)
3. Plastic drop cloths
4. Paint pans and buckets (with metal handles)
5. Ladders (step & extension)
6. Painters tape
7. Plastic edgers
8. Black trash bags

For Carpentry projects:

1. Cloth nail pouch
2. Tape measure
3. Utility knife
4. Speed square
5. Pencil

***Please be sure to label all of your tools!**

As Hammer & Nails continues to grow and do multiple projects on the same day, we are not always able to supply all of the materials and equipment needed. We appreciate your help in making God’s work possible!